

SEQUOIA UNION HIGH SCHOOL DISTRICT
BACKGROUND INFORMATION FOR
AGENDA ITEMS FOR 4/15/15, BOARD MEETING

1. CALL TO ORDER

Anyone wishing to address the Board on closed session matters may do so at this time.

2. CLOSED SESSION

- a. CONSIDERATION OF STUDENT DISCIPLINES/EXPULSIONS
- b. CONFERENCE WITH LABOR NEGOTIATORS, Agency Designated Representative: James Lianides;
Employee Organizations: Sequoia District Teachers Association (SDTA)
- c. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, pursuant to Education Code Section 54957
- d. PUBLIC EMPLOYEE APPOINTMENTS—CARLMONT AND MENLO-ATHERTON PRINCIPALS

3. ROLL CALL

4. WELCOME AND EXPLANATION TO AUDIENCE

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

7. REPORT OUT ON CLOSED SESSION

8. APPROVAL OF CONSENT CALENDAR

Board action to approve the following items is taken simultaneously with one motion which is not debatable and requires an unanimous roll call vote for passage. The action indicated on each item is deemed to have been considered in full and action taken as worded therein. If a member of this Board, the Superintendent, or the Public so requests, any item shall be removed from this section and placed on the regular order of business.

MOTION: waive reading of the Consent Calendar, accept the reports, adopt the resolutions, and approve other items.

- a. APPROVAL OF MINUTES FOR APRIL 1, 2015, BOARD MEETING (consent)

SITUATION

Enclosed with the background materials are the minutes for the April 1, 2015, Board meeting.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the minutes for the April 1, 2015, Board meeting.

- b. APPROVAL OF PERSONNEL RECOMMENDATIONS (consent)

SITUATION

Enclosed with the background materials are the Personnel Recommendations for certificated and classified employees.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the Personnel Recommendations as indicated.

- c. APPROVAL OF FIELD TRIPS (consent)

SITUATION

Sequoia High School

8-14 students will travel to El Corte de Madera Creek on May 17, 2015, for a hike with Sierra Club volunteers.

25 World Language students will travel to numerous cities in Spain on June 9-30, 2015. The Spanish Exchange has students live with host families and explore much of Spain, improving language and confidence skills, as well as cultural awareness. The students hosting in Spain, will visit America in September.

16 World Language students will travel to France on June 10-25, 2015, to improve their language abilities while also experiencing French culture.

Woodside High School

8 Leadership students will travel to the University of California (UC), Santa Barbara, on July 27-30, 2015, to participate in the California Association of Student Councils (CASC) Summer Leadership Conference.

FISCAL IMPACT

No fiscal impact on General Fund. No student will be denied the opportunity to participate in these field trips due to finances.

RECOMMENDATION

That the Board of Trustees approves the field trip requests for Sequoia High School's students to El Corte de Madera Creek on May 17, 2015, World Language students to Spain on June 9-30, 2015, World Language students to France on June 10-24, 2015; Woodside High School's Leadership students to UC, Santa Barbara on July 27-30, 2015.

- d. ADOPTION OF RESOLUTION NO. 1544, DIRECTING SAN MATEO COUNTY ELECTIONS OFFICER TO CONDUCT A NOVEMBER 3, 2015, ELECTION WHOLLY BY MAIL PURSUANT TO THE PILOT PROGRAM AUTHORIZED BY AB 2028 (by roll call vote)

SITUATION

On August 15, 2014, Governor Brown signed into law Assembly Bill 2028 (Mullin) authorizing the San Mateo County an all-mailed ballot pilot program to conduct up to three elections wholly by mail. The program provides a unique opportunity for all jurisdictions in the County including SUHSD, to increase voter participation while substantially reducing the costs of conducting local elections. District voters will benefit by being able to vote by mail while still having a polling place voting option on Election Day.

On April 1, 2015, representatives from the San Mateo County Registration and Election Division provided the Board with detailed information concerning the all-mailed ballot election. There was agreement among the Board members to direct the Superintendent to move forward with the resolution to hold the all-mailed ballot election on November 3, 2015. Resolution No. 1544 and AB 2028 are included with the background materials.

FISCAL IMPACT

The SUHSD funds its Board and bond elections from the operating General Fund budget. If the Board of Trustees opted to hold its future elections as all-mail elections, SUHSD could experience substantial cost savings. Assuming that the last two SUHSD elections were all-mail elections and an estimated cost savings of 30%, the following table shows the estimated savings to the District:

Election	Actual Cost to SUHSD *	40% Estimated Cost Savings
Nov. 5, 2013 - Board of Trustees	\$ 212,954	\$ 85,182
June 3, 2014 - Bond Election	\$ 191,092	\$ 76,437

* The total cost of the election is paid for by all jurisdictions on the same ballot. This amount represents the District share of the total cost of the election.

RECOMMENDATION

That the Board of Trustees adopts Resolution No. 1544, Directing San Mateo County Elections Officer to conduct a November 3, 2015, Election wholly by Mail Pursuant to the Pilot Program authorized by AB 2028.

e. APPROVAL OF WARRANTS (consent)

SITUATION

The Warrants for March 2015 are enclosed with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the Warrants for March 2015, totaling \$6,208,772.84

f. ACCEPTANCE OF MONTHLY FINANCIAL REPORTS (consent)

SITUATION

The Monthly Financial Reports for March 2015 are enclosed with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees accepts the Monthly Financial Reports for March 2015.

g. APPROVAL OF BID TO REPLACE ROOFING (consent)

SITUATION

On March 4 and March 11, 2015, staff advertised for bids to replace roofs at Carlmont, Menlo-Atherton, Sequoia and Woodside High Schools. The bid also included three add alternates to replace roofs at 1090 Mills Way, Redwood City; Summit Preparatory High School, and the house at 414 Fourth Avenue, in Redwood City (Family Connection). The bids received on March 31, 2015, are listed below.

Contractor	Base Bid	Mills Corporate Yard Alternate 1	Summit (to be rebid) Alternate 2	Fourth Ave. Alternate 3	(Excluding Alternate 2) Total
Pioneer Contracting	\$1,268,000	\$265,000	\$487,000	\$42,000	\$1,575,000 (low)
Western Roofing	\$1,280,160	\$322,129	\$328,102	\$33,110	\$1,635,399
Andy's Roofing	\$1,308,200	\$317,300	\$364,300	\$75,900	\$1,701,400
Stronger Building Services \$1,328,000	\$245,000	\$400,000	\$32,500	\$1,605,500	
Joseph Murphy Construction	\$1,010,986.41	\$243,700	\$317,700	\$34,800	Rescinded Bid

Joseph Murphy Construction rescinded its bid. The next lowest base bid was received from Pioneer Contractors. Staff recommends awarding the bid to Pioneer Contractors, which includes the Base Bid work at the four comprehensive high schools, and Alternates 1 and 3 in the scope of work. Because the lowest bidder has an especially high bid for Alternate 2 compared to the other contractors, staff will re-bid that alternate as a separate project.

FISCAL IMPACT

No impact to General Fund; all costs to be paid by Deferred Maintenance funds.

RECOMMENDATION

That the Board of Trustees awards the bid to Pioneer Contracting in the amount of \$1,575,000 for the roof replacements at Carlmont, Menlo-Atherton, Sequoia and Woodside high schools; 1090 Mills Way, Redwood City and 414 Fourth Avenue in Redwood City.

- h. APPROVAL OF 2015-16 CONTRACT WITH COMMUNICATIONS MANAGEMENT SYTEM, SCHOOL LOOP (consent)

SITUATION

The Sequoia Union High School District successfully implemented School Loop, a communications management system, during the 2014-2015 school year. The system allows for teachers to post assignments and grades in one area (portal) and for students and parents to view information for all of their courses (assignments, attendance, grades, school notices, etc) with a single portal. The implementation has been very successful and well-received by our community.

As we move to the 2015-2016 school year, it is time to renew our contract with School Loop. The annual cost for the communication management system is \$50,680.

FISCAL IMPACT

School Loop's services cost \$50,680 for the first year of implementation. This cost will be covered through the Technology and Information Service Department's General Fund budget.

RECOMMENDATION

That the Board of Trustees approves the renewal of School Loop for the 2015-2016 academic year.

- i. AUTHORIZATION TO DECLARE SURPLUS PROPERTY (consent)

SITUATION

Enclosed with the background materials is a list of district surplus equipment, which has been declared either obsolete or beyond repair. Staff recommends that the Board declares these items as surplus/obsolete property per Education Code Sections 17545 - 17555.

FISCAL IMPACT

No impact on the General Fund

RECOMMENDATION

That the Board of Trustees declares the listed items as surplus property, obsolete and unsuitable for use, and authorizes the Superintendent to dispose of these surplus items in accordance with Education Code provisions.

- j. QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS (info/consent)

SITUATION

As part of the Williams Uniform Complaint Procedures, school districts are required to provide a quarterly report on the number of complaints they have received. Under Education Code Section 35186, Complaint Rights, parents have the right to expect their schools to provide sufficient textbooks, sufficient qualified teachers and instructional materials, and school facilities that are clean, safe, and maintained in good repair.

The district was in receipt of one complaint from Sequoia High School during the quarter of January 1, 2015, through March 30, 2015.

A staff member complained of chest congestion and coughing, and the presence of mold, mildew, and spores were found in the classroom. The District first became concerned about conditions in Room 128 and surrounding classrooms after the Redwood City area received substantial rains in mid-December 2014. The District arranged for Kellco Services, Inc. (Kellco), an environmental consulting company which performs mold testing, to conduct a site visit on December 19, 2014, and Kellco's original report, dated December 23, 2014, did find elevated spore counts in Room 128 and adjacent spaces. The rooms were air-scrubbed on December 26, 2014, and subsequent testing on that date and on December 29, 2014, found that background mold air levels were within recommended acceptable limits based on the American Academy of Allergy, Asthma and Immunology standards.

The District received the Williams' complaint on January 9, 2015; on January 24, 2015, Kellco conducted an additional test of air quality in Room 128 and adjacent rooms. On this occasion, Kellco again found no visible mold and the total spore levels in the air were acceptable based on the American Academy of Allergy, Asthma and Immunology standards.

Based on Kellco's reports and relevant law, the District determined that Room 128 and adjacent rooms are currently in "good repair;" however, as part of the Phase I construction plan at Sequoia High School, the school has commenced a renovation project for Room 128, and has found an alternative location to conduct classes until such renovations are completed.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees accepts the report as presented.

- k. APPROVAL OF AMENDMENT TO CONTRACT WITH QUATTROCCHI KWOK ARCHITECTS FOR PROFESSIONAL ARCHITECTURAL SERVICES (consent)

SITUATION

On August 17, 2011, the Board approved a master contract with Quattrocchi Kwok Architects (QKA) for professional architectural services. Staff has identified an additional project for QKA.

The project is to move an existing portable building from the Douglas Bus Yard to the Redwood High School campus for use by the district's Adult School.

We have prepared an amendment to the existing contract with QKA to include within its scope of work the architectural services for this project. Included with the background materials is the proposal which is incorporated by reference into the amendment. The total amount authorized to be expended under the amendment is \$32,000.

FISCAL IMPACT

No impact to the General Fund; all costs to be paid by Measure "A" Bond funds.

RECOMMENDATION

That the Board of Trustees approves the amendment to the contract with Quattrocchi Kwok Architects for the Redwood High Adult School Portable Building project in the amount of \$32,000.

1. APPROVAL OF AMENDMENT TO CONTRACT WITH HMC ARCHITECTS FOR PROFESSIONAL ARCHITECTURAL SERVICES (consent)

SITUATION

On October 8, 2014, the Board approved a master contract with HMC Architects for design services at the district's Carlmont High School campus. HMC Architects was hired to provide architectural services for a new ten-classroom building. Since that time, staff has identified two additional projects at Carlmont High School that need to be completed over the summer of 2015.

The project include replacing the Americans with Disabilities (ADA) accessible ramp to the upper baseball field, installing back-up power for the U-Building Bio-Technology reagents, and upgrading the electrical power on the quadrant of the campus for the new building and existing wings (T and U). The fee for these design services is \$29,752.

The second project is to replace the Stogner Gym bleachers, which are in disrepair. The fee for these design and engineering services is \$19,958.

Amendments have been made to the existing contract with HMC and are included within its scope of architectural services for these two projects. Included with the background materials are both proposals, which have been incorporated into the amended contracts. The total amount authorized to be expended for under the amendments is \$49,710.

FISCAL IMPACT

No impact to the General Fund; all costs to be paid by Measure "A" Bond funds.

RECOMMENDATION

That the Board of Trustees approves the amended agreement in the amount of \$49,710 with HMC Architects for the ADA ramp, back-up power, and electrical upgrades.

- m. AUTHORIZATION TO LEASE NINE MODULAR CLASSROOMS FOR INTERIM STUDENT HOUSING AT MENLO-ATHERTON (consent)

SITUATION

On October 8, 2014, the Board approved entering into an agreement with LPA, Inc., to design the new G-Wing project at Menlo-Atherton High School.

Interim housing is required to replace the capacity of the existing classrooms that are slated for demolition this summer until the new project is completed in late 2016.

The interim housing project consists of 12 re-locatable classrooms. Nine will be leased until the new G-Wing is occupied. Included with the background materials is the attached proposal from Mobile Modular, Inc., to lease nine modular classrooms in the amount of \$ 193,850. These units will be installed on the football practice field.

Public Contract Code Section 20118 allows school districts the opportunity to utilize competitively bid contracts from other public agencies. Franklin McKinley School District's bid for lease of modular classroom buildings was awarded to Mobile Modular, Inc. It provides competitive pricing and has been made available for use to all public agencies and school districts. Staff has determined that it is in the best interest of the district to utilize the bid between Franklin McKinley School District and Mobile Modular, Inc., for the lease of these nine modular classroom buildings.

FISCAL IMPACT

No impact to General Fund; the costs will be paid by Measure “A” bond funds.

RECOMMENDATION

That the Board of Trustees approves the lease of nine classroom units from Mobile Modular, Inc., for the Menlo-Atherton High School G-Wing Interim Housing project utilizing the Franklin McKinley contract.

- n. APPROVAL OF RECOMMENDATION FOR GEOMETRY TEXTBOOK ADOPTION (consent)

SITUATION

The district conducted a thorough investigation of geometry textbooks during the 2014-2015 school year. Geometry teachers from each site participated on a search committee and heard from publishers, discussed criteria for a new textbook, conducted a mini-pilot of one unit, and used rubrics to rate the materials. The committee voted last week and recommended two textbooks: *Discovering Geometry* and *College Preparatory Mathematics*. The recommendation is for each site to choose one text to use with all students at all levels.

FISCAL IMPACT

2200 tenth-grade students
Total estimated cost: \$200,000-\$300,000

RECOMMENDATION

That the Board of Trustees approves the recommendation to purchase two geometry textbooks: *Discovering Geometry* and *College Preparatory Mathematics*.

- o. ADOPTION OF RESOLUTION NO. 1545, EXEMPTING SUHSD FROM LOCAL ZONING AT 555 MIDDLEFIELD ROAD, ATHERTON, CA (by roll call vote)

SITUATION

School districts have the authority to exempt property for proposed educational uses from the applicability of local zoning ordinances. Section 53094 of the Government Code allows the Board, by a vote of two-thirds of its members, to render a city or county zoning ordinance inapplicable to a proposed use of property by a school district. By allowing such an exemption, the Legislature has expressly accorded different treatment to school districts than to other local agencies based on a recognition that school construction is subject to oversight by the state. Thus it is recognized that compliance with local ordinances would be redundant, and in some cases could result in conflicting obligations for the school district.

The district intends to construct new buildings and modernization projects at Menlo-Atherton High School for the purpose of expanding capacity and improving facilities. It is recommended that the Board adopts Resolution No. 1545, which would render such construction exempt from local zoning ordinances pursuant to Government Code Section 53094. The exemption is believed to be in the best interests of the district and the public. The exemption would apply to non-classroom facilities. Thus, for example, warehouses, administrative buildings, and automotive storage and repair buildings would not be exempt.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees adopts Resolution No. 1545, exempting Sequoia Union High School District from application to the Town of Atherton zoning ordinances pursuant to Government Code Section 53094 for construction of facilities and improvements at 555 Middlefield Road in Atherton, California.

- p. RENEWAL OF CONTRACT WITH IPARADIGMS, LLC FOR TURNITIN.COM SOFTWARE (consent)

SITUATION

For the past 11 years, the district has subscribed to Turnitin.com, an innovative online learning technology that evaluates student learning. Turnitin ensures originality as it checks students' work for potential plagiarism by comparing it against the world's largest comparison database.

Turnitin.com is regularly used in English, Social Studies, and Advancement Via Individual Determination (AVID) courses throughout the district; it is available to all staff members. The tool has also helped students prepare for college and other post-high school experiences, as they prepare research papers and other works.

Turnitin provides better pricing if we agree to a multi-year deal. (We are currently completing a three-year deal.) The new pricing, including set-up and maintenance fees is \$57,579.35, broken down as follows:

- Set-up/maintenance is \$3,450 (3 years)
- Year one 2015-2016 → \$16,104.60 (10% off \$2.02 per student legacy pricing)
- Year 2016-2017 → \$18,251.88 (5% off \$2.30 per student legacy pricing)
- Year 2017-2018 → \$19,772.87 (3.5% increase of 2016 legacy pricing; .10 savings per student)

This price does not increase even if our student population increases.

FISCAL IMPACT

This cost is absorbed in the annual Technology & Information Services General Fund budget.

RECOMMENDATION

That the Board of Trustees approves the renewal of the contract with iParadigms, LLC for TurnItIn.com software for the next three years at a price of \$57,579.35.

9. SPECIAL RECOGNITIONS

- a. Superintendent's Commendations

10. PUBLIC COMMENT

- a. This period is for speakers whose items are not on the agenda. Speakers are customarily limited to two minutes. Speaker slips are available at the agenda table.
- b. Correspondence

11. INFORMATION ITEMS

- a. REPORT ON ADVANCED PLACEMENTS

SITUATION

One of the district's exit indicators on the Dashboard is the number of students that take at least one Advanced Placement/International Baccalaureate (AP / IB) class before graduating. The Dashboard report presented to the Board last month showed overall gains in the percentages of students taking advanced classes when comparing the class of 2012 (55%) to the class of 2014 (62%). The district's two largest subgroups, Hispanics and Whites, made relatively equal gains in this period, 6% and 5% respectively. There still exists a significant gap between subgroups, however, in this exit indicator.

The district participated in a grant funded initiative, Equal Opportunity Schools, which focused on two high schools, Woodside and Menlo Atherton, with the goal of increasing the number of underrepresented students being placed in AP / IB classes.

Data for these schools show significant improvements in the number of placements of underserved students, however, since both schools have such a high percentage of White and Asian students taking AP classes, a large gap remains.

At Woodside and Menlo Atherton the AP classes that experienced the biggest gains in enrollment over the previous year are listed below:

Menlo-Atherton High School

AP Environmental Science (+59)
AP Comp Science (+20)
AP Calculus (+13)
AP English / Comp (+16)

Woodside High School

AP Environmental Science (+30)
AP English / Comp (+45)
AP Biology (+29)
AP US History (+27)
AP European History (+18)

The data shows that a very high percentage of underserved students placed in advanced classes successfully completed the first semester with over 80% achieving a 'C' or better.

Included with the background materials are the spreadsheets with more detailed information about the four comprehensive high schools.

b. LOCATION OF MENLO-ATHERTON PHASE II BUILDING AND TENNIS COURT FACILITY

SITUATION

While vetting the draft Menlo-Atherton Facilities Master Plan, concerns were raised regarding the proposed elimination of tennis court number seven, which was built in 2001 as part of a community effort.

Concerns have also been voiced regarding the potential elimination of the existing tennis patio and wooden storage sheds. Other parts of the campus have been suggested as better alternatives to site a building.

Staff will go through the process that identified this site as the only viable location and present a possible configuration that would retain a contiguous seventh court and maintain tennis storage and viewing areas, albeit in different locations. Specific ideas will be presented in draft form. The presentation will be co-led by Katia McClain of LPA Architects.

As background, the master planning process at M-A began last July after a site team was formed, which included three staff members from LPA Architects. Early on the team recognized that the campus was very built-out and that the spaces to place a new building were largely non-existent. The following criteria were utilized to determine a workable site for the Phase II Lab building:

1. Solutions must fit within the 53 million dollar bond allocation.
2. No other existing building could be demolished as there is no budget to replace the space.
3. Parking and the major fields (turf, soccer, baseball/softball) should be maintained, as both will be high-used areas due to enrollment growth.

4. Where possible, Heritage Oak trees should be preserved, including the Valley Oaks around which the Performing Arts Center was built.
5. Per law, there are required building set-backs between physical buildings and mandated fire road access.

The entire campus was dissected to find a space, and the following alternatives were studied:

1. Adding a third story to the new G-Wing, which was found unworkable because the added square footage of a three-story building would result in increased side yard setbacks which would lessen the size of a potential building pad.
2. Replace the single story Food Service building on the Basketball Court area with a two story building. Unfortunately, there was no way to graft six large lab sized classrooms onto the first and second floor and not have the building protrude onto adjacent building setbacks and fire road access.
3. Place the building onto the hard court area in front of the Aquatic Facility. Three portables exist there now and another three will be placed there this summer. Those portables would have to be removed at a cost of \$300,000 and placed on tennis court seven and the adjacent tennis courtyard. A building at that location would also look out of scale, overshadow the aquatic facility, reduce open space used by Physical Education and by students at lunchtime and after-school, and crowd the new G-Wing and the existing I-Wing structures.
4. Demolish an existing single-story building on the campus and incorporate the six additional classrooms on to the second story of a new building. This isn't feasible with the current bond program budget as it creates large multi-million dollar budget expenses.

As such, the location where tennis court seven is currently located was identified as the most suitable location. All of this will be reviewed in the presentation.

FISCAL IMPACT

(See below)

RECOMMENDATION

That the Phase II Lab building be placed on the existing tennis court seven at Menlo-Atherton High School, and that a new contiguous tennis court be built on the Ringwood side of the campus to replace it; relocate the storage sheds and viewing areas to that side of the facility, at a rough cost of approximately \$300,000. Funds would be re-allocated from Measure "A" or raised privately.

c. OVERVIEW OF PROCESS FOR THE 2015-16 LOCAL CONTROL ACCOUNTABILITY PLAN

SITUATION

California Department of Education (CDE) is holding all districts accountable by requiring that districts submit by June 30th an Annual Report for the 2014-15 school year as well as a "new three year" Local Control Accountability Plan (LCAP) starting with the 2015-2016 school year. To that end, the Educational Services Department began the LCAP process by meeting in October 2014 to review and familiarize the new members of the team with the 2014-15 LCAP goals. At this meeting, district administrators were identified to represent SUHSD at a series of meetings hosted by San Mateo County Office of Education. Various members of the district LCAP team have attended the three County LCAP Summit meetings (November 17, March 2, and March 27) to receive updated LCAP information and the new LCAP template, as well as a CDE manual for writing the 2015-16 LCAP. The LCAP team consists of Bonnie Hansen and the Educational Services administrators, along with Enrique Navas, Marty Fuentes, Hector Serrano, and Don Milhaupt.

In preparation for the end of the year LCAP Annual Report and the 2015-16 LCAP, the team has been using the “LCAP Manual” provided by CDE to guide the process and has worked closely with San Mateo County Office of Education administrators, Jesus Contreras, Compliance and Categorical Programs Coordinator, and Brian Simmons, Accountability, Innovation and Results Director. The team also attended a One-to-One LCAP Technical Assistance on December 17th during which budget considerations were explained and discussed. A second session is scheduled for April 16th. The team will be focusing on revising and/or modifying goals for 2015-16 and identifying actions and cost for each goal. These meetings guide the fiscal part of the district’s team input. As a result of the partnership with SMCOE, Brandon Lee and Isabel Cervantes-Falk were invited to present our district 2014-15 LCAP goals to county-wide district administrators at the SMCOE to demonstrate how our district goals were guided by dashboard data.

Our required duties with respect to the LCAP process continue to include engaging our stakeholders by means of providing them with an “annual update” and obtaining their input for the 2015-2016 goals. For the annual update, input has been obtained from each of the sites with respect to progress on each of the 2014-15 goals. The Ed. Services team took the information and created a district summary of progress for each goal. The progress summary document is being used at presentations to our stakeholders at various meetings. These meetings have already included student meetings on March 10 (Student Advisory Council), April 1 and April 2 (AVID, Leadership and ELD/LEP classes) and the SDTA meeting on March 23. Upcoming meetings are scheduled for April 13 (Migrant PAC/DELAC), April 27 (PTSA), and April 29 (general parent meeting). An online survey has been created to capture responses to our district LCAP progress and to receive input for the 2015-16 LCAP Update. At the end of each presentation, feedback is requested using this survey. Data from the survey will be used to inform us for the 2015-16 LCAP goals.

One additional requirement for the 2015-16 LCAP is the use of the 2015-16 state adopted LCAP template. To assist with this task, the staff of the English Learner and Special Programs department has been working on transferring information from the old template to the new template. As progress notes and/or summaries are completed, the staff ensures they are inputted accordingly in efforts to facilitate process and completion of the end of the year reports. The changes in the template, while minimal, are significant and time intensive. The new template is different in format and inclusive of services for unduplicated students, a feature that was represented separately in last year’s template. For those reasons, the 2015-16 goals and/or actions will need to be revised to reflect the appropriate, if not all, unduplicated group of students.

Our district plan to complete the 2014-15 Annual Progress and 2015-16 LCAP is as follows:

- a. Present to and obtain input from all stakeholders by mid April;
- b. Compile and analyze data to inform 2015-16 LCAP by the end of April-beginning of May;
- c. Write 2014-15 Annual Report and 2015-16 LCAP by the end of May;
- d. Present reports to Board of Trustees in a public hearing on June 10th;
- e. Present report for approval on June 24th.

12. DISCUSSION ITEMS

- a. DISCUSSION OF CONSTRUCTION DELIVERY METHODS FOR UPCOMING MEASURE “A” PROJECTS

SITUATION

At the Menlo-Atherton G-Wing and Carlmont Increment One site work projects near approval from the Department of State Architect, decisions need to be made on the type of construction delivery method that the district will employ to bring the projects to fruition. Because of the complexity of both projects, the Lease-Leaseback delivery method is being considered as the preferred choice to control schedule and deliver value in the current bidding climate.

Through this discussion item, staff intends to provide a picture of the costs and benefits of employing the Lease-Leaseback method over the traditional design, bid, build, construction approach. We will also update the Board on the recently completed interviews to qualify a pool of Lease-Leaseback contractors.

Staff is creating a hybrid Lease-Leaseback approach that injects competition into the process and has three general contractors preparing a guaranteed maximum price; this process will be shared with the Board.

Finally, information on current market conditions for summer construction will be discussed. (At the present time it appears that approximately 150 public school construction and renovation projects of all sizes will enter into contract in the next eight weeks.)

The Board will be asked to provide input and comments on the proposed approach presented by staff.

b. DISCUSSION OF POSSIBLE BOARD RETREAT

SITUATION

At the last meeting the Board discussed whether to hold a retreat and what would be the discussion topics if the retreat were to be scheduled. There was Board consensus to hold the retreat and that it would be brought back as a discussion item to set the date and finalize the agenda. There was also a recommendation from Trustee DuBois to utilize a facilitator, and she suggested that Dana Tom be contacted as to his availability and interest.

This item is being brought back for discussion to finalize the agenda, to discuss whether a facilitator would be beneficial, and to set the date. Staff recommends that the agenda cover the following topics:

1. Governance
2. Communication
3. A discussion of the format and major topics of the implementation plan for the newly adopted strategic plan

13. PUBLIC HEARING

a. PUBLIC HEARING ON SUHSDS INITIAL BARGAINING PROPOSAL TO SDTA FOR 2015-16

SITUATION

Before the commencement of bargaining, each party is required to “sunshine” its initial contract proposal and a public hearing is held. The public hearing offers an opportunity for the Board to hear comments on the initial bargaining proposal put forward by the Sequoia Union High School District.

14. ACTION ITEM

a. PRESENTATION AND CONSIDERATION OF APPROVAL OF THE WASC/SPSA SITE PLAN FOR SEQUOIA HIGH SCHOOL

SITUATION

This item is on the agenda to provide an opportunity for Sequoia High School staff and students to report on programs and activities at the school that are aligned to the District’s Vision and Long-term Goals. Principal Sean Priest will lead the presentation.

The Western Association of Schools and Colleges/Single Plan for Student Achievement (WASC/SPSA) is posted on the District’s website (www.seq.org), and it will be cross-referenced in other sections to help ensure visitors can find it easily. There is a hard copy at 480 James Avenue, Redwood City, in the Educational Services office for those who are unable to access the electronic version.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the WASC/SPSA Site Plan for Sequoia High School.

15. BOARD OF TRUSTEES'/SUPERINTENDENT'S COMMENTS AND COMMITTEE REPORTS

16. ADJOURNMENT

POSSIBLE AGENDA ITEMS FOR THE MAY 6, 2015, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Presentation and Consideration of Approval of the WASC/SPSA Site Plan for Menlo-Atherton
- b. Update on Strategic Budgeting and Input into 2015-16 Budget Development

POSSIBLE AGENDA ITEMS FOR THE MAY 20, 2015, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Presentation and Consideration of Approval of the WASC/SPSA Site Plan for Carlmont High School
- b. Report from the Redwood Implementation Task Force
- c. Report on Special Education

POSSIBLE AGENDA ITEMS FOR THE JUNE 10, 2015, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Presentation and Consideration of Approval of the WASC/SPSA Site Plan for Woodside High School
- b. Public Hearing on Local Control Accountability Plan
- c. Public Hearing on Proposed Budget for 2015-16

POSSIBLE AGENDA ITEMS FOR THE JUNE 24, 2015, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Approval of Local Control Accountability Plan 2015-16
- b. Adoption of Official Budget for 2015-16